

Schary, Claire

From: Schary, Claire
Sent: Tuesday, July 23, 2013 11:03 AM
To: Poulsom, Susan; Bott, Dustan; Stewart, William C.
Cc: Patheal-Centenera, Bella
Subject: Boise meeting - paying for hotel & food

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I should hear this afternoon from Willamette Partnership if there will be a way for us to reimburse them directly for our food & lodging costs for the meeting. I found out yesterday that the Riverside hotel, where the workshop will be held, does not have any rooms available at the government rate for the night of Aug. 21. Since their next lowest rate was \$119 plus tax (and the lodging per diem is \$77), I thought we should go with their group rate of \$89/night (plus tax). That means they will reserve the rooms for us and then we would reimburse them (if we can't pay the hotel directly). The food cost will be \$60/day (but may be lower once they get the final bill) which is more than our food per diem as well (\$46/day). Since these costs are close enough to the government rates and we can make the case that everyone else is paying the same amount, we shouldn't have any problems getting our TAs approved.

I'll keep you posted but I wanted you to know about this as you have your TA prepared.

-- Claire

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